

Technology Use Policy

1. **Students must have permission to use computers and be supervised by a staff member at all times.** If a student reports to these areas from a study hall or class and there is not a staff member present, they are to return to class.
2. **All students must have permission from a staff member before accessing the Internet.** Internet usage is for school related projects only unless a staff member grants special permission.
3. Students at Memorial are assigned an account on the network. They will be the sole user on said account. **The sharing or using another person's account or password is not permitted.**
4. No user of technology resources shall knowingly disrupt the equipment, software, services, or electrical information resources; this includes but is not limited to, tampering with computer viruses, or attempting to gain access to restricted or unauthorized networks or network services. **Students may not delete data outside of their personal network folder without permission.**
5. **Under no circumstance** is any student to enter any "chat room," instant messaging, social networking site, or similar Internet site without a teacher's permission.
6. **Technology users must respect copyright regarding software, information, and attributions of authorship.** The transmission, reception, or duplication of any copyrighted or other legally protected material is prohibited.
7. **Students should not give out any personal information about themselves or others, while using electronic information resources.**
8. **The transmission of any harassing, threatening, or intimidating message is prohibited.** Further, the transmission of any legal message, or the transmission of any message for an illegal purpose or in an illegal manner, is prohibited.
9. No person shall use, create, transmit, or download any images that are pornographic or defamatory.
10. **Students are expected to abide by the Board of Education Policy "[The Acceptable use of Technology Resources.](#)"** Improper use of the Internet must be immediately reported to a teacher.
11. **No one shall assist another in violating any aspect of this policy.**

NOTE: Any student who violates the above policies governing the use of technology may have his/her account or user privilege denied, and any such violation may result in disciplinary and/or legal action up to and including possible suspension and/or expulsion.

Technology Policy - Videotapes, photographs, websites, and audiotapes are sometimes made of students and staff involved in some school sponsored curricular and extracurricular activities. These videotapes, photographs, websites and audiotapes, in whole or in part, along with instructional materials and products of instruction, are used to produce multimedia presentations shown in the Region #15 schools. They may also be shown to educators in Connecticut and other states and put on cable channel 17 in Southbury, cable channel 16 in Middlebury or the Internet. In some cases, Region #15 sells educational materials, including multimedia materials, to other educators and uses the money received for Region #15 instructional programs. If you have a question or a concern about this procedure, please contact the principal. If you do not want your child or your child's work photographed or filmed on these occasions, you must notify the principal's office, in writing, at the beginning of school. Please indicate the name and grade of the student.