

# POMPERAUG REGIONAL SCHOOL DISTRICT 15

*SERVING THE COMMUNITIES OF MIDDLEBURY AND SOUTHBURY, CONNECTICUT*

## PROOF OF RESIDENCY

State law and the Board of Education policy provide that a child is to be educated in the town in which he or she resides. It is illegal to misrepresent a child's residence for the purpose of obtaining educational services. To ensure that a child registering in our schools is a legal resident of the Pomperaug Regional School District 15, parents/guardians in the Towns of Middlebury and Southbury are asked to provide documentation that verifies residency within the school system.

**Scenario 1A.** If the child resides with his/her parents/guardians and they own or rent a home in Middlebury or Southbury, **one of the following Proof of Residency documents listed below must be provided confirming the parents'/guardians' address.**

- Mortgage/Deed
- Rental agreement
- Current Mortgage Bill with Name and Address Listed

**1B.** If **unable** to produce the above documentation, **one of the following Proof of Residency documents listed below may be substituted confirming the parents'/guardians' address:**

- Current utility bill **and** a notarized Parent/Guardian Residency Affidavit
- Driver's license, car registration, and a copy of personal property tax for the car from the Town of Middlebury or Southbury **and** a notarized Parent/Guardian Residency Affidavit.

**Scenario 2.** If the child does not reside with his/her parents/guardians but does live in Middlebury or Southbury, **the family of residence must provide all of the the following documents:**

- Proof of Residency – No. 1 above **and**
- Student Residency Affidavit **and**
- Parent Permission Statement

**Scenario 3.** If the child resides with his/her parents/guardians in a host family home in Middlebury or Southbury, **the host family must provide all of the following documents:**

- Proof of Residency – No. 1 above **and**
- Host Statement

Attachments:

- Parent/Guardian Residency Affidavit
- Student Residency Affidavit and Parent's Permission Statement: To Accompany Student Residency Affidavit
- Host's Statement

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**Scenario 1B  
PARENT/GUARDIAN RESIDENCY AFFIDAVIT**

- The Region 15 Board of Education, in compliance with Statute 10-253(d) of the State of Connecticut, requires that this form be completed by the parents/guardians of any child who claim residence in the Region 15 School District, but are unable to produce a Mortgage/Deed or Rental Agreement.
- This form must be notarized and submitted along with Proof of Residency documents required by Region 15.

Please complete all sections.

Date: \_\_\_\_\_

1. Student's Name \_\_\_\_\_ (Last) (First) (Middle) DOB: \_\_\_\_\_

2. Name of Student's Father/Guardian \_\_\_\_\_  
Father/Guardian Address \_\_\_\_\_  
(No. and Street) (Town) (State) (Telephone No.)

3. Name of Student's Mother/Guardian \_\_\_\_\_  
Mother/Guardian Address \_\_\_\_\_  
(No. and Street) (Town) (State) (Telephone No.)

4. Date Student Moved to Region 15 \_\_\_\_\_  
(Month) (Day) (Year)

5. Student's Former Address \_\_\_\_\_  
(No. and Street) (Town) (State)

6. Former School \_\_\_\_\_ Grade \_\_\_\_\_

As a parent/guardian of the student named on this form, I attest to the accuracy of the information contained in this form. Further, I certify that, as a permanent resident of Southbury/Middlebury, CT, the student is eligible for free public school privileges from the Region 15 School District. I agree to notify school officials immediately regarding the termination of the student's permanent residency in Southbury/Middlebury, in which event the student will no longer be eligible for free public school privileges in Region 15. **Finally, I understand that, should the student be found to be attending Region 15 Public Schools illegally, the Region 15 Board of Education reserves the right to recover the costs for such education from me, the undersigned.**

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut. I also understand that this document may be used in a court of law as evidence against me.

\_\_\_\_\_  
Witness (Notary Public) Date

\_\_\_\_\_  
Signature of Parent/Guardian Date

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Scenario 2  
STUDENT RESIDENCY AFFIDAVIT

- The Region 15 Board of Education, in compliance with Statute 10-253(d) of the State of Connecticut, requires that this form be completed by the parents/guardians of any child who claims residence in Region 15 **and is not residing** with his or her parent(s) and whose parents are not residing within the Region 15 School District.
- This form must be notarized and submitted along with the Parent's Permission Statement, the Student Residency affidavit, and
- Proof of Residency documents required by Region 15.

Please complete all sections.

Date: \_\_\_\_\_

1. Student's Name \_\_\_\_\_ DOB: \_\_\_\_\_  
(Last) (First) (Middle)

2. Student's Address \_\_\_\_\_  
(No. and Street) (Telephone No.)

3. Name of Person with Whom Student Lives \_\_\_\_\_

Relationship \_\_\_\_\_

Address \_\_\_\_\_  
(No. and Street) (Telephone No.)

4. Date Student Moved to Region 15 \_\_\_\_\_  
(Month) (Day) (Year)

5. Student's Former Address \_\_\_\_\_  
(No. and Street) (Town) (State)

6. Former School \_\_\_\_\_ Grade \_\_\_\_\_

7. Name of Student's Father \_\_\_\_\_

Father's Address \_\_\_\_\_  
(No. and Street) (Town) (State) (Telephone No.)

8. Name of Student's Mother \_\_\_\_\_

Mother's Address \_\_\_\_\_  
(No. and Street) (Town) (State) (Telephone No.)

9. Name and Address of Student's Court Appointed Legal Guardian, if Applicable: \_\_\_\_\_

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut. I also understand that this document may be used in a court of law against me.

\_\_\_\_\_  
Witness (Notary Public) Date

\_\_\_\_\_  
Signature of Parent/Guardian Date

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**Scenario 2**

**PARENT/GUARDIAN PERMISSION STATEMENT: To Accompany STUDENT RESIDENCY AFFIDAVIT**

- This form must be notarized and submitted along with the Proof of Residency documents required by Region 15.

I hereby certify that \_\_\_\_\_ is my \_\_\_\_\_  
(Student's Name) (Relationship)

and he/she resides with \_\_\_\_\_ who is \_\_\_\_\_  
(Name of Person) (Relationship)

at \_\_\_\_\_  
(No. Street) (Telephone No.)

I further certify that this is intended to be a bona fide permanent address at which my child will be living for \_\_\_\_\_ days and \_\_\_\_\_ nights per week and that I am not providing payment for having my child reside with \_\_\_\_\_.

I further certify that my son/daughter is not living with me because \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As a parent of the student named on this form, I attest to the accuracy of the information contained in this form and the **accompanying Student Residency Affidavit form**. Further, I certify that, as a permanent resident of Southbury/Middlebury, CT, any child is eligible for free public school privileges from the Region 15 School District. I agree to notify school officials immediately regarding the termination of the student's permanent residency in Southbury/Middlebury, in which event the student will no longer be eligible for free public school privileges in Region 15. **Finally, I understand that, should the student be found to be attending Region 15 Public Schools illegally, the Region 15 Board of Education reserves the right to recover the costs for such education from me, the undersigned.**

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut. I also understand that this document may be used in a court of law as evidence against me.

In my absence, I hereby certify that the said \_\_\_\_\_ has  
(Person's Name/Host)

full right to act in my child's behalf concerning any and all school disciplinary, administrative, and medical matters.

\_\_\_\_\_  
Witness (Notary Public) Date

\_\_\_\_\_  
Signature of Parent/Guardian Date

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Scenario 3  
HOST'S STATEMENT RESIDENCY AFFIDAVIT

The Region 15 Board of Education, in compliance with Statute 10-253(d) of the State of Connecticut, requires that this form be completed for any child who is **living with parent(s)/guardian(s) in a host family's home** within the Region 15 School District. **This Host's Statement affidavit must be notarized and submitted along with the Proof of Residency documents required by Region 15.**

I hereby certify that \_\_\_\_\_ is my \_\_\_\_\_  
(Student's Name) (Relationship)

and that he/she legally resides with me at \_\_\_\_\_  
(No. and Street)

I further certify that this is intended as a bona fide permanent address, that this child will be living with me \_\_\_ days and \_\_\_ nights per week, and that I am not receiving payment for having this child reside with me.

I certify that this child is residing with me because \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As the host of the student named on this form, and as a resident of Southbury/Middlebury, CT, I attest to the accuracy of the information contained in this form. Further, I certify that, as a permanent resident of Southbury/Middlebury, the student is eligible for free public school privileges from the Region 15 School District. I agree to notify school officials immediately regarding the termination of the student's permanent residency in Southbury/Middlebury in which event the student will no longer be eligible for free public school privileges from Region 15. **Finally, I understand that, should the student be found to be attending Region 15 Public Schools illegally, the Region 15 Board of Education reserves the right to recover the costs of such education from me, the undersigned.**

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut.

I also understand that this Host's Statement Residency affidavit document may be used in a court of law as evidence against me.

\_\_\_\_\_  
Witness (Notary Public)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of individual with whom the student resides (host) Date